

TORNADO



Immediate Emergency Procedures for TORNADO/SEVERE WEATHER

Prior to a **TORNADO / SEVERE WEATHER** occurrence:

1. Agency personnel should stay aware of outside weather conditions;
2. Supervisors should monitor local radio, television and/or NOAA weather radio frequencies for alert status.

If a **TORNADO / SEVERE WEATHER WARNING** is issued (meaning that a tornado has been identified or that severe weather is approaching):

1. Supervisors should alert all employees and other persons in the building and direct them to proceed to designated shelter areas. These are located:
 - (a) _____
 - (b) _____
 - (c) _____
 - (d) _____
2. Once in designated shelter areas, all persons should assume protective positions against or near walls and away from doors and windows. [If it is impossible to reach a shelter area, all persons should move away from windows toward a center wall of the structure and assume a protective position under any available table or desk.
3. All persons will remain in the designated shelter area until danger has passed.
4. After the warning has expired and the danger has passed, Supervisors should inspect the agency premises for damage, take pictures and notify the agency's insurance carrier of the occurrence.
5. If damage assessment warrants, call 911 to report the occurrence and evacuate the building

Tornado Warning Signs:

- *Dark, often greenish sky*
- *Large "wall" clouds*
- *Large Hail*
- *Loud roar (similar to freight train)*



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